Skill-Lyft

Empowering Skills, Elevating Careers

Business Continuity
Planning & Management

28 – 29 July 2025   The Majestic Hotel Kuala Lumpur

Prince Lazar in
Global Risk & Security Strategist

① Course Overview

If disaster strikes tomorrow, will your business be ready?

From cyberattacks to operational shutdowns, modern organizations face constant threats that can derail operations overnight. This 2-day intensive workshop is your opportunity **to take action before a crisis hits**. Learn how to develop, test and execute a Business Continuity Plan (BCP) that keeps your operations running when it matters most.

Led by security and risk expert Prince Lazar, this hands-on workshop equips you with the essential tools to:

- ✅ Conduct real **Business Impact Analyses** (BIA)

- ✅ Define **RTO** and **RPO** strategies that minimize downtime

- ✅ Build **crisis-ready plans** aligned with ISO 22301

- ✅ **Protect** your people, systems and supply chains

Whether you're starting from scratch or looking to strengthen your existing Business Continuity Planning & Management, this workshop will help you close the gaps before it's too late.

Disruptions don't wait. Neither should your preparedness.

2 Course Lead Trainer

Prince Lazar 🔗
Global Risk & Security Strategist

Prince Lazar is a global crisis strategist, resilience expert and security leader with **over 20 years of hands-on experience** in high-stakes environments, from **military operations to corporate crisis response** across Asia Pacific, the Middle East, and Africa. With a distinguished background in managing real-world emergencies, Prince has led cross-functional crisis teams, safeguarded complex supply chains, and advised Fortune 100 companies, embassies, NGOs, and government entities on security, business continuity, and crisis preparedness.

What sets Prince apart is his ability to **translate frontline crisis experience into actionable strategies** for organizations. He has designed and delivered advanced training programs on Emergency & Crisis Management, Security Risk Planning, and Business Continuity, enabling leaders to confidently navigate cyberattacks, natural disasters, internal threats, and reputation-damaging incidents. Prince has conducted numerous crisis simulations and readiness programs tailored to regional risks, particularly in Southeast Asia. His sessions are known for their interactive, scenario-driven approach, preparing participants not just to understand crisis response, but to lead it under pressure.

A certified Business Continuity Certified Expert (BCCE), Prince is also well-versed in global compliance standards including CTPAT and TAPA. His strategic insights have been featured at international conferences and expert panels, making him a sought-after speaker and trainer in the resilience and security domain. Whether it's building a crisis response plan or commanding a live scenario, Prince brings clarity, structure, and composure to help leaders take decisive action when it matters most.

3 Course Objectives & Benefits

Objectives

By the end of this workshop, you will be able to:

✓ Develop and **implement** a robust Business Continuity Plan (BCP) tailored to your organization's risk environment.

✓ Apply **key tools** and techniques to assess, review, and enhance your existing continuity plans.

✓ Align business continuity strategies with **organizational goals** and ensure they support resilience and operational sustainability.

✓ Build readiness to **respond effectively** to crises through risk identification, BIA execution, and crisis leadership.

Benefits to Your Company

Disruptions are no longer a matter of if, but when. This workshop helps your organization prepare, respond and recover with confidence. Here's what your company gains:

✓ Stronger **risk awareness and disaster readiness**, reducing vulnerability to disruptions and crises.

✓ A practical, tested Business Continuity Plan (BCP) aligned with current threats and **industry standards**.

✓ Improved organizational resilience, creating a **culture of preparedness** across departments and stakeholders.

✓ **Enhanced leadership** and crisis management capabilities that ensure faster recovery and minimized operational downtime.

Results? **A company ready for uncertainty, equipped to protect operations, people and performance.** No matter the crisis.

4 **Course Agenda** Day 1

Every organization faces mounting risks (from cyberattacks to natural disasters) that can abruptly halt operations. Without a solid BCM framework, your business risks catastrophic downtime and reputational damage.

Module 1: Strategic Overview of Business Continuity
Understand the core concepts of Business Continuity (BC) and how they impact your organization. You'll explore the purpose of a BCP, how it supports long-term resilience, and how BC integrates with broader business resilience strategies.

Module 2: Advancing Organizational Resilience
Learn how to shift from reactive risk responses to proactive continuity planning. You'll identify the key pillars of resilience and discover how to embed a strong BCM governance model across your business.

Module 3: BCM Lifecycle & Risk Management
Dive into the seven stages of the BCM lifecycle. You'll define your organization's scope, assign roles, and practice assessing risks, mapping threats, and applying mitigation tools effectively.

Module 4: BCM Program Leadership and Execution
Explore what it takes to lead BCM efforts across teams. You'll discover how to align stakeholders, manage program implementation, and drive lasting adoption throughout your organization.

Course Schedule:

08:30-09:00	09:00-10:30	10:30-11:00	11:00-13:00	13:00-14:00	14:00-15:30	15:30-16:00	16:00-17:00
Registration	Upskilling	Break	Upskilling	Break	Upskilling	Break	Upskilling

Note:

All modules will be delivered across Day 1 and Day 2. However, the trainer may adjust the sequence, modify content, or emphasize specific topics based on the delegates' skills and experience.

5 Course Agenda Day 2

When disruption strikes, your response speed and clarity will determine whether you recover or collapse. Today's sessions will equip you with the skills and confidence to execute, test, and sustain a business continuity plan that works when it matters most.

Module 5: Business Impact Analysis & Recovery Strategies
You'll learn how to perform a structured Business Impact Analysis (BIA) to guide smart recovery decisions. Then, you'll design response strategies based on Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO) tailored to your operations.

Module 6: Continuity Planning and Crisis Response Management
Build a fully integrated continuity and emergency response plan. You'll walk through the key steps of an effective crisis response and learn how to lead during high-pressure situations using proven crisis communication frameworks.

Module 7: Testing, Exercising & Continuous Improvement
You'll discover how to test your BCP through realistic exercises, evaluate performance, and apply continuous improvement strategies. This session helps you embed continuity thinking into your organization's culture.

Module 8: Compliance and Best Practices with ISO 22301
Gain clarity on ISO 22301 standards and how to apply them for business continuity excellence. You'll explore compliance requirements and how ISO benchmarks can strengthen your BCM framework and credibility.

Course Schedule:

08:30-09:00	09:00-10:30	10:30-11:00	11:00-13:00	13:00-14:00	14:00-15:30	15:30-16:00	16:00-17:00
Registration	Upskilling	Break	Upskilling	Break	Upskilling	Break	Upskilling

Note:

All modules will be delivered across Day 1 and Day 2. However, the trainer may adjust the sequence, modify content, or emphasize specific topics based on the delegates' skills and experience.

6 Who Should Attend

This workshop is ideal for professionals at the **intermediate** to **advanced** level who are involved in business continuity, risk management or operational resilience, including but not limited to:

Role	Relevancy	Why?
BCM Team Members & Coordinators	⭐⭐⭐	You're at the heart of planning and maintaining BCPs. This course helps you deepen your expertise, align with ISO 22301, and lead continuity efforts with confidence.
Department Heads & Managers	⭐⭐⭐	You play a vital role during disruptions. This workshop equips you with the frameworks and leadership tools needed to keep your team and operations running smoothly.
Risk & Security Officers	⭐⭐⭐	You'll gain updated tools to assess threats, map vulnerabilities, and integrate BCM strategies into daily risk management practices.
Internal Auditors	⭐⭐⭐	You'll learn how to evaluate the effectiveness of continuity plans, identify compliance gaps, and strengthen your organization's preparedness posture.
IT & Disaster Recovery Specialists	⭐⭐⭐	You'll sharpen your ability to define and implement RTO/RPO, enhance system resilience, and integrate BCM into your IT recovery playbook.
Compliance Officers	⭐⭐⭐	You'll better understand how BCM aligns with regulatory frameworks like ISO 22301 and gain tools to ensure business continuity standards are properly enforced.
Operations & Facility Managers	⭐⭐	You're critical to restoring physical functions during a crisis. This training gives you practical tools to plan for logistical continuity and minimize downtime.
HR & Admin Professionals	⭐⭐	You'll discover your role in crisis response from staff communication to emergency relocation and learn how to support organization-wide continuity.
Supply Chain & Procurement Managers	⭐⭐	You'll learn how to assess supplier risks, plan contingencies, and maintain operational flow during external disruptions.

⭐⭐⭐ **Highly Relevant**   ⭐⭐ **Relevant**   ⭐ **Somewhat Relevant**

Let's Level Up!

Are you ready to empower your skills and ultimately elevate your career?

> **Standard Fee : RM3,500/pax**
> **Group Fee   : RM3,350/pax (min 3 pax)**

✓ Fees are per participant & inclusive of 8% SST.
✓ This course is **100% claimable** through HRD Corp Claimable Course (SBL-KHAS) Scheme: Employer-Specific Course
✓ **[Optional]** Add a **1-night stay** at the event hotel for a discounted rate of **RM450 nett**.

Step 1: Click the registration link here:

→ https://www.skill-lyft.com/workshop-series-registration-form or scan the QR code below and complete the online form.

Step 2: We'll review your submission and email the relevant documents:

→ If applying for HRD Corp grant: You'll receive supporting documents to complete your grant application.
→ If not applying for grant: You'll receive an invoice for direct payment.

Need help or have questions?
Reach out to us at registration@skill-lyft.com

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For more information / enquiries, please contact:

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